



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

May 6, 2013

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Mayor Pro Tem Mike Chalk,
Councilors Jeff Eddins, Tim Poirier, and James Roberson.

ABSENT: Councilor Dustin Tripp.

Staff Members Present: Clyde Holt, Town Attorney; Seth Lawless, Town Manager;
Suzanne Yeatts, HR Director/Town Clerk; Jimmy Overton,
Finance Director; Chris Hills, Planning Director; Keith
Archambault, IT Administrator; Jeff Triezenberg, Senior
Planner; Brian Bowman, Public Information Officer; Jason
Godwin, Police Chief; Tim Guffey, Fire Chief; Tony Lashley,
Captain.

Meeting called to order by Mayor Killen at 7:00 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Mayor Killen

ITEM I. ADOPTION OF AGENDA

**...Motion by Councilor Eddins to adopt the agenda. Motion seconded
by Councilor Poirier and carried unanimously.**

ITEM II. APPROVAL OF MINUTES

April 1, 2013
April 17, 2013

May 1, 2013

...Motion by Councilor Poirier to approve the minutes of April 1, 2013, April 17, 2013, and May 1, 2013. Motion seconded by Councilor Eddins and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

North Carolina Domestic Violence 100 Day Proclamation

Mayor Killen proclaimed Saturday, June 15, 2013 as "North Carolina Domestic Violence Proclamation 100 Day".

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.

A. Open to the Public

Tracy Doggett, 4308 Twin Spires Drive, Knightdale, expressed concerns regarding Knightdale's summer camp age requirements which cause children in the same school grade to be separated at camp. Ms. Doggett asked Council to consider following other towns within the county who comply with the Wake County Public School System cut off dates.

Mayor Pro Tem Chalk instructed staff to research further and propose a recommendation from the Parks and Recreation Advisory Board.

Rita Rakestraw, 615 Jumping Frog Lane, Knightdale, invited Council to an open forum to be held at Knightdale Town Hall June 13, 2013 at 6:30 p.m. for citizens to ask questions regarding any issues in Wake County of local leaders such as the Knightdale Town Council, County Commissioner Chairman Joe Bryan, and Representative Darren Jackson.

No one else approached.

B. Report on Citizen Inquiries

None at this time.

ITEM V. CONSENT AGENDA

A. Budget Amendment 2013 09

Adopt Budget Amendment 2013 09.

B. Eastern Wake Utilization Agreement – Fire Station 2

Approve Utilization Agreement between Eastern Wake Volunteer Fire Department Inc. and the Town of Knightdale to house a Town of Knightdale Fire Engine at Eastern Wake Fire Station 2 at 401 Hester Street.

...Motion by Mayor Pro Tem Chalk to adopt the consent agenda. Motion seconded by Councilor Roberson and carried unanimously.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

ZTA-3-13 Secondary Dwelling Units

Public hearing opened at 7:10 p.m.

Jeff Triezenberg, Senior Planner, presented a zoning text amendment requested by staff to amend Chapters 2 and 3 of the Unified Development Ordinance by removing text recently deemed unlawful in another jurisdiction, and narrowing the scope of where and what style of secondary dwellings may now be permissible in Knightdale. Mr. Triezenberg recommended referring the item to the Land Use Review Board's May 13, 2013 meeting.

No one approached.

...Motion by Mayor Pro Tem Chalk to close the public hearing at 7:21 p.m. and refer ZTA-3-13 to the May 13, 2013 Land Use Review Board meeting. Motion seconded by Councilor Eddins and carried unanimously.

ITEM VII. SET PUBLIC HEARINGS

Jimmy Overton, Finance Director, requested scheduling a public hearing for the proposed Fiscal Year 2014 budget ordinance Monday, June 3, 2013.

...Motion by Mayor Pro Tem Chalk to set a public hearing on the Fiscal Year 2014 budget ordinance for Monday, June 3, 2013. Motion seconded by Councilor Poirier and carried unanimously.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

ITEM IX. OLD BUSINESS

None at this time.

ITEM X. NEW BUSINESS

None at this time.

ITEM XI. OTHER BUSINESS

None at this time.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering

No report.

B. Finance

Mayor Pro Tem Chalk reported continued budget discussions.

C. Public Safety

Councilor Eddins noted that the Public Safety Committee discussed the current towing policy and recommended changing our current radius from 15 to 5 miles enabling five companies to provide services within this area. The committee also discussed an opportunity for a COPS grant for a School Resource Officer that pays 75% for first 3 years and we could hire an officer to rotate among elementary schools.

Police Chief Jason Godwin confirmed salary figures and answered questions from Council.

D. Nominating

No report.

E. Liaison Reports

No report.

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

...Motion by Councilor Poirier at 7:30 p.m. to enter closed session to discuss pending litigation. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM XIV. ADJOURNMENT

...Motion by Councilor Eddins to adjourn at 7:50 p.m. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts